Password Change

This section will explain how the user can change their current password when logged into AlixaRx Engage.

How to change password

- 1. Click or hover over User Maintenance.
- 2. Select Change User Password.

ome Messages 🕨	Resident Maintenance → Drug Orders → Utilities →	User Maintenance 🕨	Help	Logout	Contact Us
Jser Maintenance					
Create User Account	Create a new FrameworkLink user for your facility				
Change User Account	Change an existing FrameworkLink user account				
<u>Change User Account</u> <u>Disable User Account</u>	Change an existing FrameworkLink user account Disable an existing FrameworkLink user account				

3. Enter your New Password and Confirm New Password.

Home	Messages 🕨	Resident Maintenance 🕨	Drug Orders 🔸	Utilities 🔸	User Maintenance	• Help	Logout	Contact Us		
Change Password										
Enter the new password for the following user account										
	User ID: Name:	01267 Mcgregor, Conor								
	New Password: Confirm New Passv	vord:								
								Change		

4. Click *Change* and the password change is complete.



The password for this account has been updated.